



Application for Residency
(Applicant: Anyone over the age of 18.)

Applicants Name: _____
Phone Number: _____
Email: _____
Driver's License # _____
Social Security #: _____
Date of Birth: _____
Permanent Address: _____
Employer if Applicable: _____

Co-Applicants Name: _____
Phone Number: _____
Email: _____
Driver's License # _____
Social Security #: _____
Date of Birth: _____
Permanent Address: _____
Employer if Applicable: _____

Date Requested: _____ Unit Size needed: 1/1 2/1 2/2 3/2
Preferred town/community: _____ Budget: _____
Pets? Y N Weight _____ Breed _____ (\$350-450 pet fee)
Special request: _____

A non-refundable application fee of \$100/pp or \$75/pp per married couple is required to process this application. GM corporate suites will approve application within one business day. If you are filling out the application to be on our Waitlist, no payment is needed until a unit is offered.

I certify that the information on this application is true and correct and authorize GM Corporate Suites or its agents to obtain criminal reports.

Applicant Signature: _____ Date: _____

Applicant Signature: _____ Date: _____

GM CORPORATE SUITES POLICIES AND PROCEDURES

APPLICATION POLICY & RESERVING A UNIT:

For GM Corporate Suites to reserve a unit for your requested dates the application fee and security deposit must be paid and received by GM corporate suites. Until those fees are paid your reservation is NOT confirmed. You will be required to fill out 3 forms: Application, Credit Card Auth & Lease.

PAYMENTS:

When filling out the application paperwork, one of the forms you will be filling out is the credit card authorization form. This will be your form of payment. We except Visa, Discover and MasterCard. Unfortunately no American express. Two charges will be made the first will be your application and security deposit, the second will be the remaining balance of your entire stay. We do accept personal checks for remaining balance payment.

* Payment in full is required 30 days prior to check in date.

CHECK IN/OUT POLICY:

Check in time is after 3:00pm

Check out time is before 11:00am

* if you need a early or later time please let us know and we will let you know if we can accommodate your request.

Arrival instructions will be emailed to you 24-48 hours prior to your arrival. Please make sure we have a valid email address.

* If you need arrival instructions before this time frame, please let us know.

MAINTENANCE ISSUES:

During your stay if there is any maintenance issues with your apartments, your point of contact is Gabrielle Channell at 941-586-6234. She is your immediate contact during your stay. We will have a maintenance professional assess the maintenance issue within 24 hours of your report.

CANCELLATION POLICY:

30 days before arrival, we will release you from the lease responsibilities. Your security deposit and application fee will be forfeited.

Within 30 days to your arrival date we do not allow cancellations. If we can rent the unit we will release you from the lease the day the new occupant takes possession. Your security deposit and application fee will be forfeited.

By signing below I knowledge all of the above at GM Corporate Suites policies and procedures.

Applicant Signature: _____ Date: _____

Applicant Signature: _____ Date: _____